

**Warminster & Villages Community Area Partnership**

*Annual Workplan 2012/13*

In order to show how the community area partnership aims to meet the commitments set out in the Community Area Partnership Agreement 2012/13, please complete the form below.

CAPA commitments	Proposed initiatives and activities	WVCP Response
<p><b>Partnership Development</b>  <i>“To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary”</i></p>	<p>Please tell us about your Steering Group or Management Committee, how it is appointed and who serves upon it?</p> <p>Give details of any theme groups within the CAP.</p> <p>Please explain how your CAP is supported – do you have an administrator/agent/project officer and if so, how are they engaged?</p> <p>Are you affiliated to WfCAP and do you attend WfCAP meetings and events?</p> <p>Please indicate how you intend to maintain and develop the CAP over the next 12 months.</p>	<p>The Committee is elected at the AGM and comprises citizens &amp; councillors/clerks from the Town &amp; Villages. We welcome attendance from the Official Services.</p> <p>We currently have 3 active Pillar Groups (Economy &amp; Tourism, Health &amp; Social Care; and Education &amp; Life-long learning (‘L4W’ for short)). The Coordinator and a Parish Clerk attend meetings of the Community Area Transport Group (CATG) and we continue in our efforts to identify ‘focal points’ willing to help form groups covering the 5 other Quality of Life topics, although Crime &amp; Community Protection is already well-covered by NHW and the NTG meetings.</p> <p>We have recently recruited 3 new members to the Committee and hope to encourage them to act as focal points in the future.</p> <p>We engaged a Coordinator in September 2011. Debra Leslie is formally employed through the Warminster &amp; Villages Development Trust as this is a legal entity.</p> <p>Yes. We attend when a representative is able to &amp; copy WFCAP in on appropriate correspondence. One of our members is WFCAP Treasurer. The Coordinator also attends the CAP quarterly meetings to share information and good practice across the County and a few of the partnership members will be attending the AGM in April.</p> <p>Our priorities in 2012/2013 are to draft a new, a fit for purpose Community Plan, to take account of the period 2015 -2025. To continue to foster and support community groups with aims &amp; objectives consistent with those of the Partnership (e.g. Friends of Warminster Park); and to work with the Official Services, including working closely with the Area Board, ensuring priorities established as a result of recent and forthcoming consultations are taken account of in their action plans.</p>

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<p><b>Accountability</b>  <i>"To be open to and inclusive of the wider community and to account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis."</i></p>	<p>Please explain how you will account to the community during the year?</p> <p>How will you promote your work and engage people?</p> <p>Can you show that you have the support of the local community?</p>	<p>We hold an AGM followed by an open forum which is advertised in good time and to which a detailed report from the Committee is submitted. We maintain a website providing a range of information about the Partnership's work with links to the Community Area Plan and more recent community views on Priorities and providing the facilities for communicating with the Partnership.</p> <p>We recently held a joint Community Event with the Area Board where local issues and priorities were discussed and the work of the Partnership was highlighted. The development of the new Community Plan will involve a number of Community Consultation Events and we are budgeting for quarterly notices to be published in the local paper on behalf of the Partnership as a whole and each of the 3 main Pillar groups.</p> <p>In addition the Coordinator is working closely with the Villages/Parishes and local organisations to circulate relevant and useful information, to highlight the support the Partnership can offer and to give practical help and advice in establishing and running community projects.</p> <p>Not really, this is an area in which we recognise we need to establish ways to encourage involvement and feedback. However, there being no evidence of objections to the aims or activities of the Partnership: we actively participate in the Area Board meetings as often as possible and have had no adverse comments as a result. Those members of the community who are active in the 3 Pillar groups are naturally supportive of the Partnership Committee's efforts on their behalf.</p>
<p><b>Communication</b>  <i>"To engage and communicate systematically with all sections of the community and to maintain a contact register of key organisations and volunteers."</i></p>	<p>Please explain how you communicate with the wider community, promote your work and encourage participation in the activities of the CAP.</p>	<p>We aim to reintroduce the quarterly Newsletter and we have display boards and material which we use at Community events whenever we have volunteers available. The Coordinator attends Pillar meetings where possible; she and Committee members are active on Committees set up by the Area Board and Town Council e.g. planning the Jubilee celebrations in 2012 and on the local economy ('Warminster in Business'). The Committee and Pillar Group members take the opportunity to explain about the Partnership and how it can help whenever possible: we readily accept invitations to talk about the Partnership to other organisations and invite them to be in attendance at our Committee meetings.</p> <p>We will be reviewing the website, updating it and making more interactive over the coming months.</p>

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	<p>How many organisations are affiliated to the CAP and how many names are on your communications database?</p>	<p>The issue of membership &amp; affiliation is one with which the Committee have been wrestling for some time, there being a range of views on the subject which have yet to be reconciled. We invite the Town Council to nominate a representative on the Committee and explored the idea of inviting a representative from each of 3 clusters of Villages but without success. The Area Board has itself nominated a Councillor to sit on the Committee. Many of the Committee members are also active in other local organisations.</p> <p>As a result of the recent Community event, we have updated our contact list, and this now takes account of a large number of local organisations, representatives from Official Services and citizens interested in Community Work. As far as possible, we aim to keep this updated on an on-going basis.</p>
<p><b>Consultation</b>  <i>"To consult widely on a range of socio-economic issues including the holding of public engagement events and activities."</i></p>	<p>Please explain how you intend to consult the community in the coming year. Will this be through surveys, public meetings, on-line questionnaires, etc? Will this work be towards an updated community plan? Are there any topics / issues arising of community concern that your CAP would like to consult on e.g. community campuses?</p>	<p>The responses we receive from Community Consultation will form the basis of the new Community Plan taking us through to 2025. We will be consulting widely with the local community; we are still discussing the best approaches to encourage a good response. We will be consulting in some of the schools, to encourage the younger population to take an interest in Community issues and plans. Online consultation is under discussion, together with running public consultation events and taking advantage of events organised by others to seek inputs.</p>
<p><b>Community Planning</b>  <i>"To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations".</i></p>	<p>Please explain how you intend to develop, review or implement your community plan over the next 12 months. What activities will you undertake in order to consult with local people? How will you ensure this is representative of the whole population locally?</p>	<p>The Plan as published covers the period 2005 –2015. At a recent Community Event we used the issues and initiatives from the current plan, together with JSA statistics, updates from Services and local organisations, WC and Town Council to discuss Community Priorities. This information will be used by the Area Board in their future considerations and by the Partnership as a basis for drafting consultation documentation for 2012. It is available to the community via our website.</p> <p>We will ensure we take account of the community in both town and villages through postal consultation, on line questionnaires and attendance at public events.</p>

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<p><b>Local action</b>  <i>"To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where appropriate."</i></p>	<p>Please tell us about your plans to encourage local action to address the community plan priorities.</p> <p>What do you expect to achieve during the year ahead?</p> <p>How will you secure funding for these projects?</p>	<p>We foster &amp; support the 3 main Pillar groups and encourage the formation of others. We draw the attention of community groups to the CAPlan at every opportunity, particularly where they are applying for funding.</p> <p>A major Consultation exercise with the Warminster and Villages Communities on priorities and issues and the use of the input generated to draft a new fit-for-purpose Community Plan to take us through to 2025. To work closely with the Town &amp; Parish Councils and the Area Board to ensure Community Priorities, expressed through consultation exercises, are taken account of in future Town, Village, Area Board and Wiltshire Council plans and their implementation.</p> <p>Warminster has been selected as a Pilot Area for the Community Budget initiative and, whilst we have only received information regarding plans for Community Budgeting to date, we hope to work closely with the Area Board to highlight the priorities to be taken account of during the Pilot.</p> <p>The Partnership is involved in and providing active support to a wide range of on-going g projects including: Youth Transport Scheme, Bustards, Warminster in Bloom, Warminster Jubilee Events and the Queens Jubilee Event in Salisbury.</p> <p>We will take advice from local people such as Warminster Mayor Cllr Pip Ridout, from WFCAP, and the Charities Aid Foundation etc on appropriate sources of funding. Where local organisations seek support for grants we will help them in their efforts to secure funding via Area Board or other organisations.</p>
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